



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Florida Imaging Experts LLC for routine preventive maintenance for the Gamma Camera utilized in the Nuclear Medicine Program labs. Fiscal Impact: \$1,800.00**

**Presenter(s):** Jamonica Rolle, Vice Provost, Academic Affairs

**What is the purpose of this contract and why is it needed?** The purpose of this service contract is to ensure the reliability, efficiency, and safety of the Gamma Camera equipment in the nuclear medicine laboratory courses. Students will use this equipment when they are out in the field and need laboratory experience prior to externship.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00-10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** CC0521, FD100, GL62500: Repairs.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes, Nuclear Medicine students will use this type of equipment on patients in the field.

**Was that return on investment not met, met, or exceeded and how?** The return on investment was met. By training with the same equipment used by hospital providers, Nuclear Medicine students are better prepared for real world experience once they are working in the hospital setting.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** This contract feeds the Social Enterprise tactic-Answer the Call for Healthcare Professionals and Actualize Employment tactics. Use of real world equipment and supplies allows the BC health science students to meet all clinical requirements, graduate, and sit for certification. This, in turn prepares students for entry level employment that will lead to permanent careers.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

**Board Item**

Description: \$1,800.00, CC0521, BU020, FD100, PG000056

Meeting of August 20, 2024

06/25/24

CC0521 · Health Science Nuclear Medicine

(\$1,800.00)

**Jeffrey Nasse**

Jeffrey Nasse, Provost and SVP of Academic Affairs





















7/10/2024

APPROVAL PATH: 12297 Florida Imaging Experts LLC (Maintenance Services) FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Nora Powell	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Completed	
8	District Board of Trustees	Meeting	08/20/24 08:30 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

# Florida Imaging Experts

P.O. Box 668818  
 Pompano Beach, FL 33066  
 Office: (954) 928-0801 / Fax: (954) 928-0804  
 Email: fl\_image@bellsouth.net



# Quote

Date	Estimate #
6/12/2024	969

Name / Address
Broward Community College, 6400 NW 6th Way, 3rd Floor, Ft. Lauderdale, Fl.33309, Fl. 33309

Item	Description	Qty	Rate	Total
	Routine PM and camera Maintenance			
TRAVELTIME	Travel to customer site	2	150.00	300.00
SERVICETIME	Labor on Customer Site	6	250.00	1,500.00

Thank you for your business.

<b>Subtotal</b>	\$1,800.00
<b>Sales Tax (7.0%)</b>	\$0.00
<b>Total</b>	\$1,800.00



**EXHIBIT "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Services:**

Florida Imaging Experts, LLC will be responsible for the following:

- To provide routine PM and routine camera maintenance on the gamma camera for the Nuclear Medicine Program for the FY 2024-2025. (Health Science Program)
- To ensure the reliability, efficiency and safety check of the equipment in the classroom located on North Campus bldg. 41 Room 151
- Check the exterior of the gamma camera for any signs of damage or wear.
- Verify that all connections are secure.
- Adhere to the manufacturer's schedule for preventive maintenance tasks such as replacing parts, checking mechanical components, and performing more in-depth inspections.
- Maintain detailed records of maintenance activities, calibrations, and quality control tests as part of regulatory compliance and for reference.
- Ensure all safety features are functioning correctly, including radiation shielding and emergency shutdown procedures.
- Keep software up to date with the latest versions and patches provided by the manufacturer.

**Total Consideration Payable for the Services:**

Estimated: \$1800.00